## The Islamia University of Bahawalpur

## Department of Political Science

BSPA 7th semester

**Course Title:** Administrative Law and Accountability

**Course Instructor: Mr. Muhammad Tariq Mehmood**

**Class Schedule: Monday (2:30 pm to 4:00pm)**

**Wednesday (2:30pm to 4:00pm)**

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**Course objectives :**

This course is designed to provide basic information on administrative law and the accountability mechanism of public administrators. After the completion of this course students will be well aware of the basics of administrative law and its importance in public administration.

**Methodology:**

I will introduce the day's topic in the first 50 minutes of the class. The rest of the class will be devoted to serious discussion of the readings and pertinent questions. All students are required to participate , irrespective of their academic level.

**Assessment Criteria**

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| **Exam/Assessment** | **Marks** |
| Mid Term | 30 |
| Assignments, Quiz, Presentations | 15 |
| Class Participation & Attendance | 05 |
| **Total** | **100** |

**Course Description / Outlines**

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| **No** | **Session** | Content Description |
| **1** | **1-2** | Administrative law: Introduction, definition, nature , scope and its basic features. |
| **2** | **3-4** | Rudimentary concepts of Administrative law: Separation of powers, Principles of natural justice, concept of rule of law; |
| **3** | **5-7** | Different forms of Administrative agencies, Functioning and mechanics of administrative agencies and accountability of administration. |
| **4** | **8-10** | Anatomy of Administrative Actions: Classification of administrative action (rule-making or quasi-legislative action, rule-decision or quasi-Judicial action and rule-application or administrative action etc.) |
| **5** | **11-12** | Administrative Discretion: Basic concept, nature ,scope and key elements |
| **6** | **13-16** | Practice and principles of Administrative Adjudication: Principles of natural justice; Rule of fair play; Post-decisional hearing and exceptions to the principles of natural justice. |
|  |  | Mid Term Examination |
| **7** | **17-19** | Principles of Judicial Review of Administrative Actions: Constitutional provisions pertaining to Judicial Review; Public Law. |
| **8** | **20-22** | Models of judicial Review: public Law Review( Writ of Certiorary, Writ of Prohibition etc); Private Law Review( Injunctions, declaration and Suit for damages); |
| **9** | **23-24** | Public Interest Litigation: nature, purpose and Procedure. |
| **10** | **25-26** | Accountability of Administration: Definition, nature, scope and kinds. |
| **11** | **27-28** | Remedies for citizens against Administrative Agencies: Ombudsman, Right to know and discretion to disobey. |
| **12** | **29-30** | Constitutional Protection to Civil Servants: Service Rules; Procedural Safeguards |
| **13** | **31-32** | Revision of previous lectures and assessment of course through oral quiz and written Assignment |
|  |  | Final Term Examination |

**Recommended Books:**

* Craig, P.P.(1999). Administrative Law. Sweet & Maxwell Limited: London.
* Lee, R.G.(2019). Public Law & Human Rights. Oxford University Press: UK.

**Note:** Lecture briefs and related reference material (in case if it is not included in course bundle)will be sent to the students through whatsapp group/ email.